

SECRETCOPY 5 of 5
4961

19 March 1996

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Monetary Branch

SUBJECT : - Travel Claim for Period

4 - 8 March 1996

1. It is requested that subject _____ 144.1 account be credited in the amount of _____ to liquidate the balance of his advance account and that a check in the amount of _____ be drawn in favor of _____ \$90.00. The check should be sent to _____ \$12.00 for delivery to payee.

Room 516, 1717 R St., N.W.
2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of _____. This expense is properly chargeable as follows: \$62.00

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBLIGATION REF. NO.</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-001 Proj 990-96	6-1004-10-001	205	02.1	\$62.00

Dr. 600.1 The Security Office has requested that this voucher not be released through normal administrative channels.

Authorized Certifying Officer
Project Comptroller

Distribution:

- 0&1 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHSJr/jec

SECRET